



Office of the Ranchi Municipal Corporation, Ranchi

(Health Section)

Kutchery Road, Ranchi-834001

E-mail ID-support@ranchimunicipal.com

Notice No... 65/Health

Date: 04/02/2019

Tender Notice

Ranchi Municipal Corporation invites Request for Proposal (RFP) for Rate Contract of Manual Hand Carts (Wheel Barrow) for 01 (one) Year.

More such as Scope of work, General Terms & Conditions etc. are provided in RFP, document which can be seen & downloaded for website of Ranchi Municipal Corporation:- www.ranchimunicipal.com.

Detailed Schedule of Bidding Process:-

Sl. No.	Description
1	Method of Selection proposal required
2	Publication of Tender/RFP on website
3	Sale/Download date
4	Last date and time of Submission of proposal (Proposal Due Date)
5	Opening of Technical Proposal Venue: Chamber of Municipal Commissioner, Ranchi Municipal Corporation, Ranchi
6	Opening of Financial Proposal Venue: Chamber of Municipal Commissioner, Ranchi Municipal Corporation
7	Duration of Rate Contract
8	Earnest Money Deposit
9	Cost of Bid Document
10	Validity of Proposal
11	Name and Address where queries/correspondence concerning this request for proposal is to be sent
12	Address where Bidders must submit proposal

[Signature]
Municipal Commissioner,
Ranchi Municipal Corporation, Ranchi

[Signature]
04/02/19

[Signature]

[Signature]





Memo No. 65/Health, dated 04/02/2019.....

Copy to:- Addl. Municipal Commissioner/Asstt. Municipal Commissioner (both)/Asst. Health Officer, Ranchi Municipal Corporation for information & necessary Action.

Handwritten signature
4/2/19

Municipal Commissioner,
Ranchi Municipal Corporation, Ranchi

Memo No. 65/Health, dated 04/02/2019.....

Copy to:- Mr. Rajesh Kumar, Computer Programmer, Ranchi Municipal Corporation for information & published above tender in RMC website.

Handwritten signature
4/2/19

Municipal Commissioner,
Ranchi Municipal Corporation, Ranchi

Memo No. 65/Health, dated 04/02/2019.....

Copy to:- Mr. Amit Kumar, GIS Specialist, Ranchi Municipal Corporation for information & published above tender notice for 03 (Three) daily Newspaper in DAVP Rate.

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4/2/19

Municipal Commissioner,
Ranchi Municipal Corporation, Ranchi

Handwritten signature
Handwritten signature →





Office of the Ranchi Municipal Corporation, Ranchi

(Health Section)

Kutchery Road, Ranchi, Pin-834001.

E-mail ID- support@ranchimunicipal.com

Ref. No. *6.S./H.S./H....1*

dated *04/02/2019*

Bid Documents for Annual
Rate Contract of Manual
Hand Carts (Wheel Barrow).

[Signature]
[Signature]

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1. Instruction to Bidders

Ranchi Municipal Corporation herein after referred to as "RMC" intends to adopt a bidding process for selection of the successful bidder of Manufacturer/Supplier/Distributors for rate contract for 01 (one) year of Manual Hand Carts (Wheel Barrow) of 140 ltr. Capacity at indentified location in Ranchi Municipal Area.

- 1.1 Ranchi Municipal Corporation (RMC) will select the bidder in accordance with the method of selection specified in the RFP.
- 1.2 RMC is not bound to accept any proposal and reserves the right to annul the selection process at any time prior to contract award, without thereby incurring any liability to the bidder.
- 1.3 In preparing their proposals, bidders are expected to examine in detail the documents comprising the RFP. Material deficiencies in providing the information requested may result in rejection of a proposal.
- 1.4 If any bidder submits more than one proposal, such proposals shall be disqualified.
- 1.5 In case of any dispute the jurisdiction of law will be Hon'ble Jharkhand High Court, Ranchi.

1.6 Proposal Validity

The RFP indicates how long the bidder's proposals must remain valid after the submission date. The RMC will make its best effort to complete negotiations within this period. In case of need, RMC may request bidder to extend the validity period of their proposals. Bidder has to right to refuse to extend the validity period of their proposals.

1.7 Tender Fee & Bid Security (Earnest Money Deposit)

- (a) The tenders should be submitted along with EMD of Rs. 50,000/- (Fifty Thousand Only) & Tender Fee of Rs. 5,000/- (Five Thousand Only) drawn in favour of "Municipal Commissioner, Ranchi Municipal Corporation, Ranchi" payable at Ranchi. Shall be in the form of demand draft from any of the scheduled bank in an acceptable form. The bid security is to remain valid for a period at forty five days beyond the final bid validity period.
- (b) Municipal Commissioner, Ranchi Municipal Corporation shall reject any bid not accompanied by appropriate bid security, an non responsive.
- (c) The bid security of the successful bidder shall be returned as promptly as possible one the he has signed the contract.





- (d) Bid securities of the unsuccessful bidders shall be returned to them at the earliest after expiry of bid validity and latest on or before the 30th day after the award of the contract to successful bidder.
- (e) The bid security may be forfeited :-
- If a bidder withdraws its bid during the period of bid validity.
 - If the successful bidder fails to execute the contract agreement within 15 days from the date of issue of the "Letter of acceptance" by RMC.

2. Scope of work


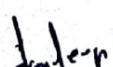

- 2.1 Supplying and installation of Manual Hand Carts (Wheel Barrow) of 140 ltr. Capacity each to Ranchi Municipal Corporation as per the specification given below.

Sl. No.	Particulars
1	Manual Hand Carts (Wheel Barrow) of 140 ltr. Capacity each. The Hand Cart type must conform the specification attached as Annexure-A

3. Preparation of the Proposal

- 3.1 Bidder's Proposal shall consist of following envelopes :-
- Envelope 1:- Letter containing application for bid proposal and the technical proposal.
 - Envelope 2:- The Financial Proposal.
- 3.2 Bid security, cost of RFP document, and evidence of proving bid eligibility. Bid security as mentioned in clause no 1.6 above shall be placed in envelope 1. In addition, the bidder must enclose all evidences to support the bid eligibility along with the demand draft for the cost of RFP document, if any. If the bid security, cost of RFP document, and evidences supporting bid eligibility are found proper then only technical and financial proposals will be entertained.
- 3.3 The proposal should include a cover letter signed by person(s) with full authorization to make legally binding contractual (including financial) commitments on behalf of the bidder. The letter format set out in Annexure-C.
- 3.4 Bidders should provide a sample of a Manual Hand Cart (Wheel Barrow) with technical qualifications mentioned in Annexure-A.

4. The Technical proposal



4. The Technical proposal

4.1 The technical proposal shall not include any information related to financial proposal and any technical proposals containing information related to financial proposal shall be declared non responsive.

4.2 Technical Proposal format

The bidder shall submit technical proposal as per the RFP which indicates the format of the technical proposal to be used for the assignment. Submission of the wrong type of technical proposal will result in the proposal being deemed non responsive.

4.3 The proposal shall contain details on the following :-

- (a) Details of the bidder in the format set out in Annexure-B
- (b) GST registration, PAN Card/TIN No., Affidavit for none blacklisting in Govt. of India, State Government/PSU.
- (c) Annual turnover must have 1 Crore per year in last three financial years i.e. 2015-16, 2016-17 & 2017-18 (proof should be submitted in the form of audited balance sheet).
- (d) The undertaking reserves the right to cancel the tender at any stage without assigning any reason thereof.
- (e) In case of any inquiry bidders may visit the office of the undersigned in office hours.

5. Financial Proposal

5.1 The bidder shall submit financial proposal in financial proposal submission form which set out in Annexure-D.

5.2 The bidder shall submit financial proposal in envelope 2.

5.3 All information provided in bidder's financial proposal will be treated as confidential.

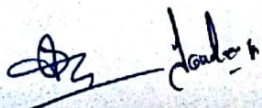
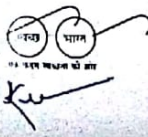
5.4 No proposed schedule of payments should be included in bidder's financial proposal.

5.5 Bidder shall quote the rates in Indian National Rupees Only.

5.6 The Rate to be quoted shall include all costs, expenses and statutory taxes.

6. Proposal Evaluation

6.1 The eligibility criteria will be first evaluated as defined in notice inviting request for proposals for each bidder. Detailed technical evaluation will be taken up in respect of only those bidders. who meet with the prescribed eligibility criteria.



6.2 The Ranchi Municipal Corporation will be responsible for evaluation of proposals received.

6.3 After the technical evaluation is completed the Ranchi Municipal Corporation shall inform who's proposals did not qualify technically. Whose technical proposals successfully qualify and sample of bin finds satisfactory by Procurement Committee, Ranchi Municipal Corporation shall inform them, indicating the date, time, and location for opening of proposals (bidder's attendance at the opening of financial proposals is optional).

6.4 Evaluation of Financial proposals

Following the evaluation of technical proposals, financial proposals shall be opened publicly and read out and the bidder who quoted lower rate will be invited for contract negotiations.

7. Contract Negotiation and Award of Contract

Ranchi Municipal Corporation may either choose to accept the proposal of the preferred bidder or invite him for negotiations. In case negotiation fails, Ranchi Municipal Corporation has the right to invite the next preferred bidder for negotiation.

After completing negotiations the Ranchi Municipal Corporation shall award the contract to the selected bidder.

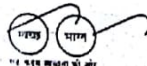
8. Performance Security

The bidder will furnish within 15 (Fifteen) days of the issue of letter of acceptance (LOA), an account payee bank draft or unconditional bank guarantee in favour of "Municipal Commissioner, Ranchi Municipal Corporation, Ranchi" payable at Ranchi, form any nationalized or scheduled bank in India for an amount equivalent to 1,00,000/- (One Lakh Only) toward performance security valid for One Year Six months. The Bank guarantee will be released after 06 (Six) months of after completion of the work whichever is earlier.

[Handwritten signature]
4/2/19.

Municipal Commissioner,
Ranchi Municipal Corporation, Ranchi

[Handwritten signature]





Annexure-A

SPECIFICATION OF MANUAL HAND CARTS:-

Material:- The material of construction shall be as given below:

Steel Sheet:- Steel Sheets shall be not less than 1.60 mm in thickness.

Steel Selection Bars and Riverts:- Steel Sections, bars and rivets should be of high quality and should conform to the latest standards.

Steel Tubes:- Steel tubes shall be medium class conforming to latest standards.

Capacity:- The wheel barrows shall be of 140 liters capacity.

Body Construction:- The body shall be from good quality sheet of steel, the joints being secured by riveting or welding or it may be solid-drawn pressing from a single sheet. If joints are secured by riveting, the rivets shall be of diameter not less than 6 mm. and shall be placed at a spacing of not more than 10 cm.

Chassis:- The chassis frame shall consist either of a single length of tube of 2.5 mm nominal bore or any other suitable steel section such as flat of size 30x6 mm or angle of channel section of equivalent strength, suitably bent to form a support for the wheel and the body.

The shape and construction of the chassis and body shall ensure stability of the wheel barrow when the legs are resting on ground or when the wheel barrow is in motion.

Wheels:- The wheels shall be constructed of mild steel or cast iron and shall be of disk type or any other suitable design to ensure adequate strength. The wheels shall be fitted with metal rims, or solid or cushioned rubber tyres.

The diameter of the wheels shall be not less than 300 mm and the nominal width of the tyre shall not be less than 50 mm.

Painting:- The whole wheel barrows should be sand blasted prior to painting. The outside and inside of the containers to be coated with one coat of zinc rich primer. The internal surface shall be coated with two coats of bitumen epoxy paint while the external surface shall be painted with two coats of synthetic enamel paint to ensure long life suitable for use of handling raw garbage under corrosive conditions. The paint shall be ICI/Asian/Johnson & Nicholson/Burger and colour shade shall be as Green in colour.

Axle:- The axle shall be fixed to the chassis frame and the bearings shall be located inside the wheels hubs which will revolve over the axle. The axle shall be not less than 25 mm in diameter and the bearings length shall be not less than 25 mm at each end. The journal portion of the axle shall be machined to appropriate tolerances and the allowance, and the surface finished to ensure uniform bearing contact. The material for axle shall conform to IS: 226-1975 for bronze bearing bushes.

AS *Chakraborty* *fu*



Bearing:- The bearings shall be so designed that there is no side play in the movement of the wheels. The bearings shall consist of bronze bearing bushes or any other suitable bearings of equivalent properties. The internal diameter of bore of the bearing shall be such that the clearance between bearing and the axle is not more than 0.5 mm. The bearing walls shall be of adequate thickness preferably not less than 5 mm to avoid premature wear and giving way of bearing under load.

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Annexure-B

Details of Bidder

(On the Letter head of the Bidder)

1. (a) Name of Bidder:- _____
(b) Address of Office(s) :- _____

(c) Date of Incorporation and/or commencement of business _____
2. Brief description of the Bidder's main lines of business:-

3. Details of Individual(s) who will serve as the point of contract/communication for Ranchi Municipal Corporation with the bidder:-
 - (a) Name :- _____
 - (b) Designation :- _____
 - (c) Company/Firm Name:- _____
 - (d) Address:- _____

 - (e) Telephone Number(s) :- _____
 - (f) E-mail ID :- _____
 - (g) Fax Number :- _____
 - (h) Mobile Number:- _____
4. Details of Authorized signatory of Bidder:-
 - (a)
 - (b)
 - (c)




Annexure-C

Technical Proposal Submission form

Dated:-

To,

Municipal Commissioner,
Ranchi Municipal Corporation,
Kutchery Road, Ranchi-834001.

Sub:- Submission of Technical Proposal.

Dear Sir,

We the undersigned, after to provide Manual Hand Cart (Wheel Barrow) of 140 ltr. Capacity to Ranchi Municipal Corporation. Ranchi in accordance with your request for proposal dated..... and our proposal. We are hereby submitting our proposal, which includes this Technical Proposal, and a Financial Proposal sealed under a separate envelope.

We hereby declare that all the information and statements made in this proposal are true and accept that any misinterpretation contained in it may lead to our disqualification if negotiations are held during the period of validity of the proposal; we undertake to negotiate on the basis of the proposed personnel. Our proposal is binding upon us and subject to the modifications resulting from contract negotiations.

We understand you are not bound to accept any proposal you receive.

We remain,
Yours Sincerely,

Authorized Signature (in full and initials)
Name and Title of Signatory:
Name of Firm:
Address:

A handwritten signature in blue ink is written over a circular stamp. The stamp contains the text 'RANCHI MUNICIPAL CORPORATION' and 'RANCHI' around a central emblem. Below the stamp, there is a small rectangular stamp with the text 'RANCHI MUNICIPAL CORPORATION' and 'RANCHI'.



Annexure-D

Format of Financial Proposal

Sl. No.	Particulars	Rate of one unit (including all taxes)
1	Manual Hand Cart (Wheel Barrow) for 140 Ltr. Capacity	

Handwritten signature and text, possibly indicating approval or submission.