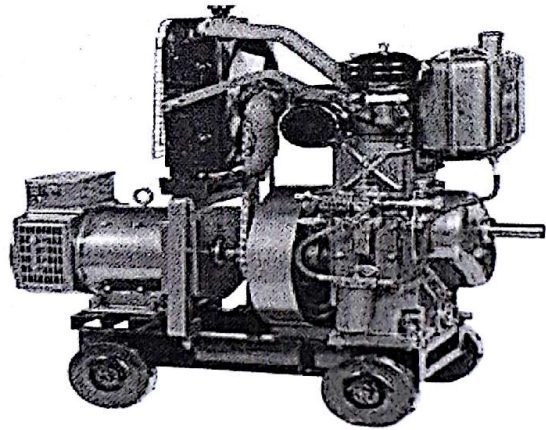




## “Hiring Generator and Light with Installation under Ranchi Municipal Corporation Area”



RFP Reference No. .... Dated ..../...../.....

**REQUEST FOR PROPOSAL (RFP)**

**FOR**

**“Hiring Generator and Light with installation  
under Ranchi Municipal Corporation Area”**

**Part-I General Information**

1. **Last Date and Time for Depositing the Bids: ..... 2017**  
The sealed bid should be deposited/reach by the due date and time. The responsibility to ensure this lies with the Bidder.
2. **Technical and Financial bid:** The sealed packets should contain two envelopes (both technical & financial bids in two separate envelopes).
3. **Manner of Depositing the Bid:** The sealed packets should reach the office within the stipulated date and time positively. The department will not be held responsible for any delay or loss or damage of the Bid documents during transit and in such events the bids stands rejected summarily. The sealed cover shall be received in the office of Light Section, Ranchi Municipal Corporation. Bids sent by FAX or e-mail will not be considered.
4. **Time and date for Opening of Bids: .....2017**  
(If due to any exigency, the due date for opening of the Bids is declared a closed holiday, the Bids will be opened on the next working day at the same time or any other day/time, as intimated by the Buyer).
5. **Place of Opening of the Bids: R.M.C., Ranchi**  
  
The Bidders may depute their representative, duly authorized in writing, to attend the opening of Bids on the due date and time. Rates and important commercial/technical clauses quoted by all Bidders will be read out in the presence of the representatives of all the Bidders. This event will not be postponed, due to non-presence of your representative.
6. **Forwarding of Bids:** Bids should be forwarded under their original memo / letter pad inter alia furnishing details like TIN number, GST number, etc and complete postal and email address of their office.

**Sealed tenders are invited by the under signed for Hiring of Generator with Light Arrangement on hire basis at different location under RMC Area, as per the terms and conditions mentioned below.**



## GENERAL TERMS & CONDITIONS AND ELIGIBILITY CRITERIA

1. The Contract shall be valid for a period of 12 months from the date of commencement.
2. The generator and light is required to be operated in RMC area, RMC premises and other places also.
3. If the the generator and light is taken out for any major overhauling/repairs etc., the firm shall provide alternative generator and light within one hour failing which a penalty of 20% of daily rental value per hour or delay upto maximum of 100% of rental value will be lurlial.
4. RMC reserves the right to cancel the allotted work during the Contract period of one year at any time without assigning any reason with one month notice. If the firm wants to withdraw, he should give 90 days notice and EMD and security deposit shall be forfeited in such case.
5. The bidder shall be a registered firm or authorized dealer. The authorized dealers shall produce the certificate of authorization in force along with the tender.
6. The Bidder should have average annual financial turnover during the last three years (2013-14, 2014-15, and 2015-16) should not be less than Rs. 10 Lakhs.
7. The Bidder should have experience in the business of providing Generator and Light with installation. (*Attach experience certificate*)
8. RMC reserves the right to undertake confidential verification of the bid documents received. Discrepancies found, if any, will dealt as per the law.
9. Rates/Prices to be quoted should be inclusive of all taxes, freight, insurance, charges, etc. Each quantum of payment to be made by RMC to the agency shall be subject to statutory deductions/retention as per relevant practices and rules..
10. The firm should submit valid GST Clearance certificate from the competent authority along with the tender paper.
11. The Municipal Commissioner reserves the right to reject any or all of the tenders without assigning any reasons.
12. The successful tenderer shall furnish a performance bank guarantee (BG) of Rs. 50,000 after the award of work.
13. Bidder should have at least one office in Ranchi and provide 24X7 local technical support during installation.
14. The sealed bid prepared by the bidder shall comprise of (1) Technical bid , (2) Financial bid in two separate envelopes. The Technical & Financial documents shall be arranged in the same order as mentioned below in **Annexure-1 & 2** with the Annexure being on the top documents.
15. Bidder who will found responsive in technical evaluation, the financial bid will be open there after for those bidder only.
16. Bidder should have to provide the wire and panel box (as required) for proper wiring or connection of lights with generator during installation.



DETAILS TO BE FURNISHED BY THE BIDDERS

1. Name of the Firm/Company: \_\_\_\_\_
2. Class of Registration with validity date: \_\_\_\_\_
3. Value of Registration: \_\_\_\_\_
4. Address for Communication: \_\_\_\_\_
5. Telephone/Mobile Number: \_\_\_\_\_
6. E-mail: \_\_\_\_\_
7. Details of Proprietor/Partner/Director

Name	Address	Qualification and Experience

8. Annual Turnover of the Firm/Company during previous three Financial (Certified copies of audited Balance Sheet to be submitted):

Financial Year	Annual Turnover(Rs)	Copies of audited Balance Sheet enclosed(Yes/No)
Previous Financial Year(2013-14)		
2nd Previous Financial Year(2014-15)		
3rd Previous Financial Year(2015-16)		

*Yes*

*Sh*

9. PAN, TIN Number of the Firm/Company/Proprietor : \_\_\_\_\_

10. Service Tax Registration No.: \_\_\_\_\_

11. EMD Draft Number/Date & Name of the Bank: \_\_\_\_\_

This is to certify that the above facts are true complete and correct to the best of my knowledge and belief. Further, it is certified that I/We have read and understood the terms and conditions of the Tender Notice.

I/We give an undertaking and give our unconditional and unequivocal acceptance of all terms and conditions of the Tender and agree to abide by these terms and conditions.

Name, Signature & Seal of the Firm/Company



**PRICE BID**

To,  
The Municipal Commissioner,  
Ranchi Municipal Corporation,  
Ranchi.

Sir,

We have examined the tender for Providing generator with installation as per demand in Ranchi Municipal Corporation Area for a period of 1 year .

Our charges & rates for the item according to your specification and terms are as under: -

Sr.	Item	Unit Rate(including all taxes and other charges) Rs. Per Day	Unit Rate(including all taxes and other charges) Rs. Per Month
1	<b>Generator</b>		
	(i) 5 KVA		
	(ii) 10 KVA		
	(iii) 20 KVA		
	(iv) 30 KVA		
	(v) 40 KVA		

Sr.	Item	Unit Rate(including all taxes and other charges) Rs. Per Day	Unit Rate(including all taxes and other charges) Rs. Per Month
1	<b>Light</b>		
	1. Halogen		
	(i) 500 Watt		
	(ii) 1000 Watt		
	2. Metal		
	800 Watt		
	3. LED		
	150 Watt		

Note - Prices/rates should be inclusive of all taxes and charges including transportation, repair & replacement. RMC shall not provide/ not bear cost of any additional items used in installation and fuel or lubricant cost during running of generator.

(Signature and stamp of the firm)

Date:

Place: .....

For .....

Authorized Signatory