



**Tender For
Supplying, Installation, &
Maintenance of Rope Light within
Ranchi Municipal Corporation**



Ranchi Municipal Corporation, Ranchi

RFP Reference No. Dated/...../.....

REQUEST FOR PROPOSAL (RFP)
FOR
**“Supplying Installation and Maintenance of
Rope Light around Electric Poles
within Ranchi Municipal Corporation Area”**



Ranchi Municipal Corporation, Ranchi

Disclaimer

Ranchi Municipal Corporation (RMC) has prepared this Bid document to give the interested parties the background information for "Supplying Installation and Maintenance of Rope Light for Electric Pole under Ranchi Municipal Corporation Area".

While RMC has taken due care in the preparation of the information contained herein and believe it to be accurate, neither RMC nor any of its authorities or Bidders nor any of their respective officers, employees, agents or advisors give any warranty or make any representations, express or implied as to the completeness or accuracy of the information contained in this document or any information which may be provided in association with it.

The information is not intended to be exhaustive. Interested parties are required to make their own inquiries and respondents shall be required to confirm. They do not rely on the information given in this document in submitting the tender.

RMC reserves the right not to proceed with the selected bidder at any point of time or to change the requirements of the work to alter the time table reflected in this document or to change the process or procedure to be applied.

RMC also reserves the right to decline to discuss the matter further with any party intending to submit the bid. No reimbursement of cost of any type shall be paid to persons or entities submitting the tender.



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Schedule of Bidding Process and Particulars of Bid

S. No	Information	Details
1	Particulars of the work	Supplying Installation and Maintenance of tri color (saffron, white and green) rope light on electric pole under Ranchi Municipal Corporation Area
2	Period of Work	Initially for a Period of One Year which can be renewed further based on performance.
3	Publication of RFP	By 5/8/2022
5	Cost of Application Document	1000.00
6	Amount of Earnest Money to be Deposited in form of DD in favor of Municipal Commissioner, Ranchi Municipal Corporation, Ranchi	20,000.00
7	Pre bid meeting	08/08/2022 at 3.00 pm
8	Last date of receipt of queries (through post or direct submission at office)	08/10/2022 till 3.00 pm
9	Last date and time of receipt of proposals (through Speed Post /Registered post only/ Direct Submission at Office)	12/10/2022 till 3.00 pm
10	Date and Time of Bid Opening Validity of Bid	Decided by Procurement Committee of RMC in presence of the tenderers or their authorized representative, if present.
11	Address for submission of written queries for clarifications	Light section, Ranchi Municipal Corporation, Kutchery, Ranchi - 834001
12	Validity of Bid	30 days from the date of opening



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A. Scope of Work

The scope of work for the agency shall be as indicated below –

1. Supply, installation and Maintenance of tri color (saffron, white and green) rope lights in Electric poles specified by RMC under Ranchi municipal area.
2. Providing electrification connection to all rope lights (three in one pole) with the street lights panel.
3. The rope lights should be wrapped around the poles from the top to the bottom leaving only 2 feet from the ground.
4. The selected firm will have to maintain the rope lights for a span of six month after the date of completion.
5. The agency/firm will be liable for any kind of replacement either due to non performance of the rope light or any robbery taking place during the tenure of agreement.



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A. GENERAL TERMS & CONDITIONS AND ELIGIBILITY CRITERIA

- i) The sealed packets of technical and financial should reach and be delivered in the office within the stipulated date and time positively. The department will not be held responsible for any delay or loss or damage of tender document during transit and in such event the bid would stand rejected summarily. The sealed cover shall be received in the office of Light Section, Ranchi Municipal Corporation.
- ii) The tender should be two envelop bids i.e. :
 - a: Technical Bid document.
 - b: Price Bid. There should be proper indication of the contents as mentioned in annexure 2.
- iii) The **Technical bid** should contain the following:
 - a) Affidavit regarding non blacklisting by any govt/PSU.
 - b) Documents showing GSTIN, PAN and ESIC registration.
 - c) Details of tender fee and EMD.
 - d) Audited annual balance sheet of last 03 (three) years in support of turnover.
 - e) Mention the technical details in Annexure 01 also.
 - f) Document related to trade license for work must be provided.
 - g) First the technical bid will be opened. Those who will qualify in the technical bid will be intended for demonstration of their work. Financial proposal of only those bidder will be opened whose demonstration get approved by RMC authority.
- iv) **Commercial bid**
 - a) The commercial bid will be opened only for those bidder who would qualify in the technical bid and are selected after demonstration. The lowest rate (L1) will be decided on the basis of the quoted amount.
 - b) Rate must be quoted in a attached format provided in Annexure 02.
 - c) Prices/rates should be inclusive of all taxes and charges. RMC shall not provide /not bear cost of or any additional items.
 - f) Bidders who quotes the minimum financial bid shall be awarded the contract for one years.
- v) Any bid received by the Tendering Authority after the deadline for submission of bids prescribed by the Tendering Authority, will be rejected and/or returned unopened to the Bidder



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- vi) The bidder shall be a proprietor, registered firm or any company, authorized dealer.
- vii) Bidders shall have a team of experienced personal who possess good knowledge / Experience of the electrification work.
- viii) The Bidder should have annual financial turnover during any of the last three years not less than Rs. 1 Crore.
- ix) RMC reserves the right to undertake confidential verification of the bid documents received. Discrepancies found, if any, will be deal as per the law.
- x) Rates/Prices to be quoted should be inclusive of all taxes, freight, insurance, charges, etc. Each quantum of payment to be made by RMC to the agency shall be subject to statutory deductions/retention as per relevant practices and rules.
- xi) The Bidder must have Green Electrical License with validity (Attach certificate).
- xii) Tender shall be written in English and the proposal and all the associated documents will be submitted either in English or Hindi language. Documents in other language will not be considered unless and until it's translated version is not submitted with it.
- xiii) The firm should submit valid GST Clearance certificate from the competent authority along with the tender paper.
- xiv) The Municipal Commissioner reserves the right to reject any or all of the tenders without assigning any reasons.
- xv) The successful tenderer shall furnish a performance bank guarantee (BG) of 5% of entire value of every work order.
In case of successful bidder EMD shall be converted and adjusted against the security deposit and for unsuccessful bidder the EMD shall be returned after award of the work to the successful bidder.
- xvi) Site Inspection: Bidder(s) are deemed to have got acquainted with the site conditions and also advised to visit the site sufficiently in advance of the date fixed for submission of tender.
- xvii) Before tendering, the bidder shall visit all sites and satisfy himself to the prevalent conditions and quote accordingly.



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- xviii) Bidder should have at least one office of their own having their own engineers/technicians in Ranchi.
- xix) Bidder shall have to maintain the rope light for six month after successful installation.
- xx) Bidder should visit site initially and acquaint himself with relevant location, condition, and type of pole before quoting rate.
- xxi) List of road and number of poles where rope light will be installed in electric pole is mentioned in Annexure-03. Numbers of poles may increase or decrease and payment will be made on actual work done or actual no.s of rope light installed on pole.

B) PAYMENT TERMS :

90% of payment will be made after successful installation and verification by RMC. The remaining 10% will be paid after 6 month of successful maintainence.

C) PENALTY

A penalty of 2% of the quoted rate will be imposed for failure to respond during maintenance work.

D) LEGAL DISPUTE AND JURISDICTION OF COURTS

In case any claim, dispute or difference arising in respect of the contract, the cause of action there of shall be deemed to have arisen in Ranchi and all legal proceedings in respect of any such claim, dispute or difference shall be dealt with amicably between the two parties or settled at Ranchi Court Only.



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DETAILS TO BE FURNISHED BY THE BIDDERS

- 1. Name of the Firm/Company: _____
- 2. Class of Registration with validity date: _____
- 3. Value of Registration: _____
- 4. Address for Communication: _____
- 5. Telephone/Mobile Number: _____
- 6. E-mail: _____
- 7. Details of Proprietor/Partner/Director

Name	Address	Qualification and Experience

8. Annual Turnover of the Firm/Company during previous three Financial Years for supply of cartridges (Certified copies of audited Balance Sheet to be submitted):

Financial Year	Annual Turnover(Rs)	Copies of audited Balance Sheet enclosed(Yes/No)
Previous Financial Year		
2nd Previous Financial Year		
3rd Previous Financial Year		

- 9. PAN, TIN Number of the Firm/Company: _____
- 10. Service Tax Registration No.: _____



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11. EMD Draft Number/Date & Name of the Bank: _____

This is to certify that the above facts are true complete and correct to the best of my knowledge and belief. Further, it is certified that I/We have read and understood the terms and conditions of the Tender Notice.

I/We give an undertaking and give our unconditional and unequivocal acceptance of all terms and conditions of the Tender and agree to abide by these terms and conditions.

Name, Signature & Seal of the Firm/Company



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Annexure-02

Financial Bid

To,
The Municipal Commissioner,
Ranchi Municipal Corporation,
Ranchi.

Sir,

We have examined the tender for Supplying Installation and Maintenance of rope light, under Ranchi Municipal Corporation Area for one year, with dedicated overhead cabling.

Our charges & rates for the item according to your specification and terms are as under: -

SN.	Item	Unit Rate(including all taxes and other charges) (in Rupees)
A.	Unit rate for supply, installation and maintenance of three rope light of tri color saffron, white and green per electric pole) rope light for six (01) year.	In Figure: In Word:
Total Amount in Rs		

Note - Prices/rates should be inclusive of all taxes and charges. RMC shall not provide nor bear cost of purchasing, connecting wire, clamp, lifter vehicle or any additional items. RMC shall not provide any road permit, freight charges & Entry Tax, etc.

(Signature and stamp of the firm)

Date:

Place:

.....

For

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Authorized Signatory



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Annexure-03

Details of Location are given below :-

S.N.	Location/Area	
1.	Around Morabadi Madan	120
	TOTAL	120