

	Query	Response
	<b>SREI</b>	
1	What is the extent of backlog, if any, in the preparation of year end financial statements for each of the ULBs? The overall time schedule of the project is dependent on this criteria.	The bidder may visit the ULBs to assess this.
2	What is the extent of computerization in the accounting functions for the ULBs at present?	Most of the ULB's do not have computerised accounting system. A few have rudimentary computerisation.
3	Design of supporting systems, Budgetary Control system, Chart of Accounts, Business Processes . We interpret this to mean the functional design of the proposed system requirements. The technical design will be at the computerization stage. Is our understanding correct?	Yes, only the functional requirements of the proposed system are needed. Software vendors and hardware vendors who shall be appointed separately by UDD shall design the new system.
4	Mode of Payment and weightages: (a) No specific time schedule for payments have been mentioned for each phase. The completion of activities particularly for the implementation, computerization and management phases will vary between each ULB. If so, even with weightages, how will payments for a group of ULBs with completed activities be ensured? (b) What would evidence completion of each phase of activity/Work item to become eligible for payment?	The payments are related to submission of deliverables whose submission timelines are given in tender document. The payment shall be made by State Level Nodal Agency (SLNA) under UDD, GOJ. Most of the activities are centralized. Once the report is submitted, and a presentation thereof has been made to the Committee which shall be formed for this project and the said Committee has approved it, it shall be deemed that activity is completed.
5	Which of the deliverables would require production additionally in Hindi?	Each report is to be submitted bilingually. English and Hindi.
6	What does the User Guide relate to?	User Guide for finance and accounts personnel of ULBs in Jharkhand for double entry accounting system on accrual basis is to be prepared
7	Does this mean an Internal Audit Manual?	A manual for auditing of accounts in double entry accounting system for Urban Local Bodies in Jharkhand is to be prepared
	<b>Price Waterhouse Coopers</b>	
8	Comments of reviewer needs to be removed and final version should be uploaded	The revised RFP document has been uploaded on web site. Based on the queries raised a corrigendum is being uploaded.
9	It is recommended that a team needs to be proposed with sufficient experience and qualification.	The revised Scope of Work is in Revised RFP document
		Team Leader, Accounting Specialist, Municipal Finance Specialist, Capacity Building Specialist, Legal Specialist, IT Specialist are needed

	Query	Response
	<b>The following man-months efforts are needed:</b>	
	Team Leader	30
	Accounting Specialist	25
	Municipal Financial Specialist	20
	Capacity Building Specialist	8
	Legal Specialist	10
	IT Specialist	20
11	The firm applying should not be an individual. It should be a firm registered in India and having at least 25 Chartered Accountants on its roll. It should have had a turnover of atleast 50 crores in the last 3 years. The firm should have undertaken developed an Accounting Manual bases on NMAM and successfully transitioned atleast 10 ULBs in one or more States in the last 5 years	Appropriate provisions are there in the RFP document.
12	It is suggested that all phases of work (1-4) should be given to the same firm, or else there would not be any single accountability	Only 1 firm shall be appointed for the entire project

**Clarifications based on pre bid meeting**

- 1 Accounts of Directorate of Municipal Administration shall not be included in the scope of work. However, accounts of State Urban Development Agency (SUDA) shall be included.
- 2 Computerization and Implementation will be in tandem. For instance, first sub-activity of Computerization shall be followed by first sub-activity of Implementation and so on
- 3 Accrual budgeting shall be mandatory in new system. Cash budgets can not be compared with actual data on accrual basis
- 4 Accounts of RRDA, MADA and Hazaribag Mines Board shall be included in the scope of work.
- 5 Demand Draft for Rs. 5000/- as mentioned in the NIT has to be deposited at the time of submission of proposal.