

**Invitation for Appointment of Consultant
To
Carry Out Consultancy Services
For
Monitoring the Execution work of
Modern Goat/Sheep Halal & Jhatka Slaughter House Complex
At
Kanke,
Ranchi, Jharkhand**

Request for Proposal (RFP)

Ranchi Municipal Corporation

Head Office: Kutchary

Ranchi – 834001

Jharkhand, India

Phone No.: 0651- 2211215

Fax: 0651- 2211777

Email: support@ranchimunicipal.com

Website: www.ranchimunicipal.com

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Disclaimer

The information contained in this Request For Proposal document (“**RFP Document**”) or subsequently provided to BIDDER(s), whether verbally or in documentary form or otherwise by Ranchi Municipal Corporation (RMC) or any of its employees or advisors, is provided to BIDDER(s) on the terms and conditions set out in this RFP Document and such other terms and conditions subject to which such information is provided.

The RFP Document is neither an agreement nor a binding offer by RMC to the prospective BIDDERS or any other person. The purpose of this RFP Document is to provide interested parties within formation to assist in the formulation of their Proposal pursuant to this RFP Document. This RFP Document includes statements, which reflect various assumptions and assessments arrived at by RMC in relation to the Project. Such assumptions and statements do not purport to contain all the information that each BIDDER may require. This RFP Document may not be appropriate for all persons, and it is not possible for RMC, their employees or Committee or advisors to consider the financial situation and particular needs of each party who reads or uses this RFP Document. The assumptions, assessments, statements and information contained in this RFP Document may not be complete, accurate, adequate or correct. Each BIDDER shall conduct its own investigations and analysis and shall check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments and information contained in this RFP Document and obtain independent advice from appropriate sources. Information provided in this RFP to the BIDDER(s) is on a wider angle of matters, some of which depends upon interpretation of law. The information given is not an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. RMC, its employees, committees and advisors, accept or responsibility for the accuracy or otherwise for any interpretation or opinion on law expressed herein, its employees and advisors make no representation or warranty, express or implied, and shall have no responsibility or liability to any person, including any BIDDER, under any law, statute, rules or regulations or to its principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this RFP Document or otherwise, including the accuracy, adequacy, correctness, reliability or completeness of the RFP Document and any assessment, assumption or information contained therein or deemed to form part of this RFP Document or arising in any way with evaluation of BIDDERS or selection of the Successful BIDDER in the selection process.

The **RMC**, its employees and advisors, also accepts no liability of any nature whether resulting from negligence or otherwise howsoever caused arising from reliance of any BIDDER upon the statements contained in this RFP Document.

RMC may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumptions contained in this RFP.

The issue of this RFP Document does not imply that RMC is bound to select a BIDDER for implementing the Project and RMC reserves the right to reject all or any of the Proposals/Bids or withdraw or cancel the RFP Document or annul the selection process at any time without assigning any reasons whatsoever.

The BIDDER shall bear all its costs associated with or relating to the preparation and submission of its proposal including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by the RMC or any other costs incurred in connection with or relating to its Proposal.

All such costs and expenses shall remain with the BIDDER and the RMC, its employees and advisors, shall not be liable in any manner whatsoever for the same and for any other costs or other expenses incurred by an BIDDER in preparation or submission of the proposal, regardless of the conduct or outcome of the selection process.

RANCHI MUNICIPAL CORPORATION

RANCHI

No- 1695/Eng

Date :- 26-09-2016

INVITATION FOR APPOINTMENT OF CONSULTANT TO CARRY OUT CONSULTANCY SERVICES FOR MONITORING THE EXECUTION WORK OF MODERN GOAT/SHEEP HALAL & JHATKA SLAUGHTER HOUSE COMPLEX AT KANKI, RANCHI, JHARKHAND.

Commissioner, Ranchi Municipal Corporation, Ranchi invites tenders from experienced and interested consultants/consulting firms/consortiums/slaughterhouse project Execution Company to carry out consultancy services for monitoring the execution work of Modern Goat/Sheep Halal & Jhatka Slaughter House at Kanke, Ranchi as per the terms & conditions of the tender document. The detailed scope of the consultancy service with eligibility conditions described in the tender document can be purchased by depositing Rs.500/- (Rupees Five Hundred only) (Non-refundable) in cash or in the form of Bank draft in favour of “ **Municipal Commissioner, Ranchi Municipal Corporation, payable at Ranchi.**”

The Bidder shall be an independent registered consultant/firm/company/ Partnership firm/Consortium having experience of providing Consultancy Services/Project Management Consultancy (PMC)/slaughterhouse project execution work for at least one project of modern abattoir with a slaughtering facility for Goat/Sheep Halal & Jhatka for Govt. Local body/public sector undertakings/ Municipal Corporation/ Municipal Council/State/Central Govt. in India. The Bidders are requested to refer the RFP for detailed eligibility criteria including other terms and conditions.

Important dates:

1.	Last Date and time of receipt of application for purchase of tender document	:	Till 05-10-2016 at 05:00 PM
2.	Last date and time of receipt of tender document	:	Up to 06-10-2016 at 03:00 PM
3.	Date and time of opening of tender document (technical offer)	:	At 06-10-2016 at 03:30 PM
4.	Date and time of opening of commercial offer	:	Shall be intimated to technically qualified bidders.

Tender document can be purchased on all working days from the office of Executive Engineer, Ranchi Municipal Corporation, Ranchi. Application received after the due date and time will not be considered. The tender document can also be downloaded from corporation's website: www.ranchimunicipal.com. The tender document downloaded from website should accompany a demand draft of Rs. 500/- (Rs. Five Hundred Only) issued in favour of “The Commissioner, Ranchi Municipal Corporation, payable at Ranchi to be enclosed with the technical bid in Envelop “A”. The Commissioner, Ranchi Municipal Corporation reserves the right to reject any/all offer without assigning any reason thereof.

Municipal Commissioner
Ranchi Municipal Corporation
Head Office: Kutchary
Ranchi – 834001
Jharkhand, India
Phone No.: 0651- 2211215
Fax: 0651- 2211777
Email: support@ranchimunicipal.com
Website: www.ranchimunicipal.com

RANCHI MUNICIPAL CORPORATION

INVITATION FOR APPOINTMENT OF CONSULTANT TO CARRY OUT CONSULTANCY SERVICES FOR MONITORING THE EXECUTION WORK OF MODERN GOAT/SHEEP HALAL & JHATKA SLAUGHTER HOUSE COMPLEX AT KANKI, RANCHI JHARKHAND.

BID Document Issued to :

M/s.

.....
.....

Details of Bid Document Fee Deposition

A. Bid Document Fee : Deposited by DD No.....
 : Dated.....
 : Amount (Rs.).....

Demand Draft of Rs. 500/- (Rs. Five hundred only)
Payable at Ranchi

B. Earnest Money (EMD) : Deposited by DD No.....
 : Dated.....
 : Amount (Rs.).....

Consultant/Entrepreneur will have to deposit Rs. 5,000/-
(Rs. five thousand only) along with bid document as EMD

Note:

- 1 Demand Draft shall be in favor of “Commissioner, Ranchi Municipal Corporation payable at Ranchi.”
2. Complete BID Document shall be submitted by the Bidder duly filled in and signed on each page by the authorized signatory accompanied with requisite relevant enclosures in a sealed envelope indicating clearly name & address of agency/firm and Name of Work.
3. Incomplete documents/documents having over writing shall be rejected, without assigning any reason, thereof.

**Commissioner
Ranchi Municipal Corporation
Head Office: Kutchary
Ranchi – 834001
Jharkhand, India
Phone No.: 0651- 2211215
Fax: 0651- 2211777
Email: support@ranchimunicipal.com
Website: www.ranchimunicipal.com**

1. Schedule of Bidding Process:

The following time schedule during the Bidding Process would be adhered:

Sr. No.	Events Description	Dates
1	Last date and time of downloading tender document	Till 05-10-2016 at 05:00 PM
2	Last date and time of submission of tender document (Technical and financial)	Up to 06-10-2016 at 03:00 PM
3.	Date and time of opening of tender (technical offer)	At 06-10-2016 at 03:30 PM
4.	Date and time of opening of commercial /financial offer	Shall be intimated to technically qualified bidders.

2. Background:-

There is no slaughter house for Goat/Sheep Halal & Jhatka in, Ranchi Municipal Corporation(RMC) is establishing a modern Goat/Sheep Halal & Jhatka slaughter house facility with a slaughtering capacity of 500 Goat/Sheep Jhatka and 500 Goat/Sheep Halal per shift along with meat processing plant on 5 acres of land (Approx.) at Kanke Ranchi to provide wholesome and hygienic meat to the citizens of Ranchi, Jharkhand. Other components of the project would be Goat/Sheep Halal & Jhatka live stock market, Effluent Treatment Plant (ETP), utility services, parking area, rendering plant including other facilities required for successful execution and functioning of the project. The slaughtering capacity may increase or decrease depending on existing as well as future requirements of meat in the city.

With the aforesaid objective, Ranchi Municipal Corporation has obtained financial grant for this project from Government of India and Government of Jharkhand to set up modern Goat/Sheep Halal & Jhatka abattoir facility with processing plant and invites detailed proposals from technical consultant for the Project in order to execute the project under technical expertise.

3. Instructions/ terms and conditions for Bidders:

- A.** Ranchi Municipal Corporation(RMC) intends to adopt a two stage bidding process for selection of Project Management Consultant (PMC). The scope of work of the Bidder is set out in **Appendix “F”**.
- B.** The Proposals received from the Bidder shall be evaluated on the basis of the criteria set out in this RFP document. The Bidder would submit only one (01) Proposal. Any Bidder who submits more than one Proposal shall be disqualified.
- C.** The Bidder shall be an independent registered consultant/firm/company/ Partnership firm/Consortium having experience of providing Consultancy Services directly/indirectly for at least one project of modern abattoir with a slaughtering facility for any one of these species i.e. Goat/Sheep Halal & Jhatka and should have undertaken the work of its designing for any local Govt. body/Municipal Corporation/ Municipal Council/Public sector undertaking/State Govt. /Central Govt. in India which should be in operation for the last five years. Copies of Work order / Agreements of the project should be enclosed confirming the claim.

OR

Should have worked as Project Management Consultant for the purpose of supervision of execution work of at least one modern slaughter house project for any one of these species i.e. Goat/Sheep Halal & Jhatka for any local Govt. body/Municipal Corporation/ Municipal Council/Public sector undertaking/State Govt. /Central Govt. in India which should be in operation for the last five years. Copies of Work order / Agreements of the project should be enclosed confirming the claim.

OR

Should have executed the work of at least one modern slaughter house project for any one of these species i.e. Goat/Sheep Halal & Jhatka for any local Govt. body/Municipal Corporation/ Municipal Council/Public sector undertaking/State Govt./Central Govt. in India which should be in operation for the last last five years. Preference will be given to the bidder who has also undertaken the detailed designing & engineering work of the project executed by him. Copies of Work order / Agreements of the project should be enclosed confirming the claim.

- D. At any time prior to the Due Date for submission of the proposal mentioned in this RFP document, for any reason, whether at its own initiative or in response to clarifications requested by any Bidder, Ranchi Municipal Corporation may modify the RFP document by issuance of corrigendum on the Corporation's website and in the news-paper/s.
- E. The Proposal shall remain valid for a period of 60 days from the last date of submission of the Proposal submission Due Date (Proposal Validity Period).
- F. Ranchi Municipal Corporation reserves the right to reject any or all Proposals without assigning any reason.

4. Format and Signing of Proposal

The Bidder would provide all the information as per this RFP. Ranchi Municipal Corporation (RMC) would evaluate only those Proposals that are received in the required format and are complete in all respects. Each Proposal shall comprise the following:

Submission of the proposal

A. Technical Proposal Submission Envelop 'A'.

- a. Covering letter in the format set out in **Appendix "A"**
- b. Details of the Bidder in the format set out in **Appendix "B"**
- c. Technical Proposal comprising
 - i. Project Data Sheets in the format set out in **Appendix "C"**, with supporting proof as indicated in Form I, II, III.
 - ii. Approach to the study and methodology to be adopted by the consultant
 - iii. Curriculum Vitae of persons who would be working on the Assignment

- d. Earnest Money deposit in the form of Bank Draft, **amounting to Rs. 50,000.00** in favour of “Municipal Commissioner, Ranchi Municipal Corporation payable at Ranchi”.
- e. Tender Fee receipt/downloading charges from Corporation’s website by Demand Draft in favour of the Municipal Commissioner, Ranchi Municipal Corporation .
- f. Bidder has to submit the original tender document duly filled in with signature on each page as a token of acceptance of scope of work, terms& condition of the tender document.

B. Financial Proposal Submission in Envelop ‘B’

- a. The bidder would submit **Financial Proposal** in the format as set out in **Appendix D**. Bidder shall indicate the amount against each scope of work separately as specified in **Appendix D**.

The Bidder shall seal the Technical Proposal and the Financial Proposal separately in two envelopes, duly marking the envelopes as “**TECHNICAL PROPOSAL**” Envelope ‘A’ and “**FINANCIAL PROPOSAL**” Envelope ‘B’. These envelopes shall then be sealed in a single outer envelope.

- b. The Proposal shall be typed or written in indelible ink and each page shall be signed by an authorized signatory of the Bidder. **In case of consortium, a letter should also be enclosed thereby mentioning the authorized signatory.**No alterations, omissions, additions/ over writing or any other amendments made to the Proposal shall accepted.

5. Sealing and Marking of Proposal

- A. Each of the envelopes, both outer and inner, must be super scribed with the following information:

- a. **Name and Address of Bidder**
- b. **Contact person and phone numbers.**
- c. **Invitation for Appointment of Consultant to Carry out Consultancy Services For Monitoring the Execution work of Modern Goat/Sheep Halal & Jhatka Slaughter House at Kanke, Ranchi.**

- B. All the envelopes shall be addressed to:

**Commissioner
Ranchi Municipal Corporation
Head Office: Kutchary
Ranchi – 834001
Jharkhand, India
Phone No.: 0651- 2211215
Fax: 0651- 2211777
Email: support@ranchimunicipal.com
Website: www.ranchimunicipal.com**

- C. If the envelope is not sealed and marked as instructed above, RMC will take no responsibility for the misplacement or premature opening of bid document, the contents of the Proposal submitted and such Proposal shall be summarily rejected.
- D. The Bidders are advised to examine the contents of all the documents carefully failure to comply with requirements of RFP shall be at bidder's own risk.
- E. Ranchi Municipal Corporation shall not be liable for any mistake or error or neglect by the Bidder in respect of the above.
- F. It shall be deemed that prior to the submission of the Proposal, the Bidder has:
 - a. Made a complete and careful examination of terms and conditions / requirements and other information as set forth in this RFP document;
 - b. Received all such relevant information as it has requested from Ranchi Municipal Corporation , and
 - c. Made a complete and careful examination of the various aspects of the Project
 - d. No over writing or cutting in the proposal shall be accepted and all such proposals shall be summarily rejected.

G. Proposal Due Date

- a. Proposals should be submitted on Proposal submission Due Date on or before **06-10-2016 by 3:00 PM** to the address mentioned in Clause 5B in the manner and form as detailed in this RFP. Proposals submitted by either facsimile transmission or telex/e-mail will not be accepted.
- b. The Ranchi Municipal Corporation at its sole discretion may extend the due date of the above Proposal.

H Opening of Proposals and Clarifications

- a. **Technical Proposals/bids will be opened on 06-10-2016 at 3.30 pm in presence of the participating bidders, if any.** The bidders who have qualified technically would be intimated separately regarding the date of opening of their financial bids.
- b. Ranchi Municipal Corporation (RMC) reserves the right to reject any Proposal which does not contain the information/documents as set out in this RFP document.
- c. To facilitate evaluation of Proposals, Ranchi Municipal Corporation may, at its sole Discretion, seek clarifications in writing from any Bidder regarding its Proposal.

6. Evaluation

- A. The criteria for eligibility conditions and qualifications of Bidders are set out in this RFP
- B. As part of the evaluation, the Proposals shall be checked for responsiveness with the requirements of the RFP and only those Proposals, which are found to be responsive, would be further evaluated in accordance with the criteria, set out in this RFP document.

- C. The Proposal would be considered to be responsive if it meets the following conditions:
- a) It is received by the Proposal Submission Due Date including any extension thereof.
 - b) It is signed, sealed and marked as stipulated in Clause 5/RFP document.
 - c) It contains all the information and documents as requested in the RFP.
 - d) It contains information in formats specified in this RFP.
 - e) It contains EMD as per clause no.4A d & e.
 - f) It mentions the validity period as set out in Clause 3 E.
 - g) It provides information in reasonable detail. (“Reasonable Detail” means that, but for minor deviations, the information can be reviewed and evaluated by without communication with the Bidder). Ranchi Municipal Corporation reserves the right to determine whether the information has been provided in reasonable detail.
 - h) There are no inconsistencies between the Proposal and the supporting documents.
 - i) A Proposal that is substantially responsive is one that conforms to the preceding requirements without material deviation or reservation. A material deviation or reservation is one, which affects in any substantial way, the scope, quality, or performance of the Project, or which limits in any substantial way, inconsistent with the RFP, rights or the Bidder’s obligations under the Agreement, or which would affect unfairly the competitive position of other Bidders presenting substantially responsive Proposals.
- D. The responsive proposals shall be evaluated as per the criteria set out in clause 9/RFP Document.
- E. The Bidder obtaining the highest Composite Score (Technical & Financial as per clause 9) would be declared as the Preferred Bidder. Ranchi Municipal Corporation may accept the Proposal of the Preferred Bidder with or without negotiations.
- F. In case there are two or more Bidders obtaining the highest Composite Score, Ranchi Municipal Corporation may in such case call all such Bidders for negotiations and select the Preferred Bidder on the outcome of the negotiations to be submitted by the bidders in written to the RMC. The selection in such cases shall be at the sole discretion of Ranchi Municipal Corporation.
- G. In the event of acceptance of the Preferred Bidder with or without negotiations, shall declare the Preferred Bidder as the Successful Bidder. Ranchi Municipal Corporation (RMC) will notify the Successful Bidder through a Letter of Acceptance (LoA) that its Proposal has been accepted.
- H. Ranchi Municipal Corporation (RMC) reserves the right to reject any proposal, if
- a. At any time, a material misrepresentation is made or discovered; or
 - b. The Bidder does not respond promptly and diligently to requests for supplemental Information required for the evaluation of the Proposal.
 - c. Any information/document submitted by the bidder is found false/fake.
- I. The Successful Bidder(s) shall be required to execute the Consultancy Agreement within four weeks of the issue of LoA or within such further time as in decided by the Ranchi Municipal Corporation .

- J.** Failure of the Successful Bidder to comply with the requirements of Clause 6 (I) above shall constitute sufficient grounds for the annulment of the LoA. In such an event, RMC reserves the right to:
- (i) Take any such measures as may be deemed fit in the sole discretion of RMC, including annulment of the bidding process.
 - (ii) Forfeit the EMD deposited by the successful bidder.
- K.** Notwithstanding anything contained in this RFP, Ranchi Municipal Corporation reserves the right to accept or reject any Proposal, or to annul the bidding process or reject all Proposals, at any time without any liability or any obligation for such rejection or annulment, without assigning any reasons thereof.

7. Eligibility Criteria

- A.** The Bidder shall be an independent registered consultant/firm/company/ Partnership firm/Consortium having experience of providing Consultancy Services directly/indirectly for at least one project of modern abattoir with a slaughtering facility for any one of these species i.e. Goat/Sheep Halal & Jhatka and should have undertaken the work of its designing for any local Govt. body/Municipal Corporation/ Municipal Council/Public sector undertaking/State Govt. /Central Govt. in India which should be in operation for the last five years. Copies of Work order / Agreements of the project should be enclosed confirming the claim.

OR

Should have worked as Project Management Consultant for the purpose of supervision of execution work of at least one modern slaughter house project for any one of these species i.e Goat/Sheep Halal & Jhatka for any local Govt. body/Municipal Corporation/ Municipal Council/Public sector undertaking/State Govt./Central Govt. in India which should be in operation for the last five years. Copies of Work order / Agreements of the project should be enclosed confirming the claim.

OR

Should have executed the work of at least one modern slaughter house project for any one of these species i.e Goat/Sheep Jhatka for any local Govt. body/Municipal Corporation/ Municipal Council/Public sector undertaking/State Govt./Central Govt. in India which should be in operation for the last five years. Preference will be given to the bidder who has also undertaken the detailed designing & engineering work of the project executed by him. Copies of Work order / Agreements of the project should be enclosed confirming the claim..

B. Proposal Evaluation: Technical Proposal Submission

- a. The Technical Proposal Submitted would first be checked for responsiveness and other evaluation requirements of the RFP including EMD.
- b. In case the Technical Proposal is found to be inadequate, RMC may also request the Bidder to submit clarifications. The Bidder would also be asked to make presentation.
- c. The evaluation of the Financial Proposal would be taken up only after the contents of the Technical Proposal are found to meet the requirements of this RFP. RMC reserves the right to reject the Proposal of a Bidder without opening the Financial

Proposal Submission if, in its opinion, the contents of Technical Proposal Submission are not substantially responsive with the requirements of this RFP.

- d. Financial Proposals shall be opened in the presence of the Bidders, if they want to remain present, who have met the requirements of Technical proposal evaluation.

8. Scoring Methodology: Technical Proposal Submission

- A. The total maximum points under this evaluation of Technical Proposal are 100 marks.
- B. This score shall be based on an assessment of the Technical Proposal of the Bidder. The Technical Proposal submitted by the Bidder would be accessed through rating of various parameters set out in the table below.

Sr. No.	Parameters	Max. Marks
1.	The Bidder shall be an independent registered consultant/firm/company/ Partnership firm/Consortium having experience of providing Consultancy Services directly/indirectly for at least one project of modern abattoir with a slaughtering facility for any one of these species i.e Goat/Sheep Halal & Jhatka and should have undertaken the work of its designing for any local Govt. body/Municipal Corporation/Municipal Council/Public sector undertaking/ State Govt. /Central Govt. in India which should be in operation for the last five years. Copies of Work order / Agreements of the project should be enclosed confirming the claim. Confirming the claim.	60
	OR Should have worked as Project Management Consultant for the purpose of supervision of execution work of at least one modern slaughter house project for any one of these species i.e. Goat/Sheep Halal & Jhatka for any local Govt. body/Municipal Corporation/ Municipal Council/Public sector undertaking/State Govt./Central Govt. in India which should be in operation for the last minimum five years. Copies of Work order / Agreements of the project should be enclosed confirming the claim.	60
	OR Should have executed the work of at least one modern slaughter house project for any one of these species i.e. Goat/Sheep Jhatka for any local Govt. body/Municipal Corporation/ Municipal Council/Public sector undertaking/State Govt. /Central Govt. in India which should be in operation for the last minimum five years. Preference will be given to the bidder who has also undertaken the detailed designing & engineering work of the project executed by him. Copies of Work order / Agreements of the project should be enclosed confirming the claim.	60
2.	Slaughter House project for which the Consultant / Project Executer has worked, should have following Certification	
	Certified Quality Management System Standard ISO 9001 : 2008	5
	Certified APEDA approved	5
	Certified Food Safety Standard ISO 22000 : 2005	5
3.	Bidder details as per Appendix – C	

	Form –I (Profile of Technical Consultants)	5
	Form –II (The bidder who has undertaken consultancy (directly)/PMC work/Slaughter House execution work for a Goat/Sheep Halal & Jhatka modern abattoir)	10
4	Proposed work plan and methodology including activities to be undertaken for this project.	10
Total Points		100

C. The Bidders shall submit Project Data Sheets as set out in **Appendix C**. The Project Data Sheets shall need to be accompanied with copies of the letters from the clients/ their associates, directly/indirectly involved in Modern Slaughter House Project in India.

D. The score under the Technical Proposal Submission would be the arithmetic sum of the marks assigned to the Bidders under each of the parameters listed above in clause 8 B.

9. Evaluation Methodology:

A. The Financial Proposals of only those Bidders shall be opened who obtain minimum 75 marks in Technical Proposal Evaluation.

B. Methodology to calculate combined technical and financial score

All over project award criteria would be based on the score that the bidder will get after the passing out financial and technical aspects of the proposal. This score will give the clear view for awarding the project. This Methodology is based on following formula-

Financial score of Bidder S(r)

$$S(r) = 100 \times F/F(m)$$

Where

F = Lowest Bid Price among all the bids

F(m) = Price of proposal to be considered

$$\text{Final score of the Bidder} = S(t) \times T(t) + S(r) \times F(r)$$

Where

S(t) = Technical score of bidder (Evaluation of technical proposal)

T(t) = Technical multiplying factor = 0.7

S(r) = Financial score of the Bidder.

F(r) = Financial multiplying factor = 0.3

F - Lowest Bid Price among all the bids is different parties financial bidding amount and variable as per the amount of different bidders.

F(m) - Price of Proposal to be considered and not variable. The technical score of bidder come from clause 8 guidelines (step B technical table) as mentioned above. Based on this the final Technical score of the bidder by multiplying the technical

factor T(t) with the technical score and financial score with the financial multiplying factor i.e. F(r). Also technical and financial factor are not variable.

The Bidder obtaining the highest Composite Technical & Financial Score would be declared as the successful Bidder for award of work.

10. Capacity:

The slaughtering capacity of proposed Goat/Sheep Halal & Jhatka abattoir would be 500 Goat/Sheep Jhatka & Halal per shift. However, the exact capacity will depend upon the decision of Municipal Commissioner, Ranchi Municipal Corporation.

11. Time Schedule:

The time period is 4-6 months may be modified in consultation with both the parties based on progress of the work.

12. Schedule of payment of fee to the project consultant:

The fee payable to the Consultant would be as per the following table:

Sl. No.	Scope of work in brief	Payment Terms As per RFP
1.	Monitoring the execution of the project, verification of all plant and machinery received at site as per order, drawings, designs, quality, passing of bills etc.	1. 25 % advance payment will be made along with order. 2. Balance 75 % Payment to Bidder against the amount quoted by the bidder will be made in stage-wise linked with the progress of the project.
2	Preparation of tender document for additional items required for the project, technical and financial bids evaluation, recommendation of selected bidder. Monitoring the execution of the project, verification of all plant and machinery received at site as per order, drawings designs, quality, passing of bills etc.	1. 25 % advance payment will be made along with order. 2. Balance 25% payment will be made on submission of recommendation for selected bidder. 3. Balance 50 % Payment to Bidder against the amount quoted by the bidder will be made in stage-wise linked with the progress of the project.
3	Preparation of time Implementation chart and its monitoring including progress reporting.	To be decided by mutual consent.
4	Preparation of tender document for appointment of project operator for a period of 10 years from the date of completion of the project.	To be decided by mutual consent.
5	Any other additional work as per required of the Project if any.	To be decided by mutual consent.

The advance amount to the consultant shall be released by the Corporation against Bank Guarantee of equal amount to be submitted by the consultant/bidder issued in favour of the Commissioner, Ranchi Municipal Corporation by a nationalized bank within a week after issuance of LOI. Bank Guarantee will be released on the final adjustment of the Advance drawn.

13. Confidentiality and publicity:

A. All plans, drawings, specifications, designs, reports and other documents prepared by the Consultant in performing the Services shall become and remain the property and copyright of Ranchi Municipal Corporation and the Consultant shall, not later than upon termination or expiration/completion of this Agreement, deliver all of the foregoing to Ranchi Municipal Corporation .

- B.** The Consultant shall treat the details of the output of the assignment and the Services as confidential and for the Consultant's own information only and shall not publish or disclose the details of the output, deliverables / milestones submitted to Ranchi Municipal Corporation the Services in any professional or technical journal or paper or elsewhere in any manner whatsoever without the previous consent in writing of Ranchi Municipal Corporation .

14. Responsibilities and obligations of the consultant:

The successful Consultant shall:

- A.** Provide the Services in accordance with the scope of work as mentioned in the tender document/RFP.
- B.** The consultant shall monitor the execution work of Goat/Sheep Halal & Jhatka slaughter house including meat processing facilities and get finalized/ duly vetted from competent authority of Ranchi Municipal Corporation for onward submission of Govt. of India.
- C.** The consultant shall be solely responsible for execution of work at site and completion of project with in time frame, testing and commissioning of same complete in all respect. No part of the project shall be unfruitful expenditure.
- D.** Exercise the degree of skill, care and diligence normally exercised by members of the profession performing services of a similar nature ;
- E.** Be bound to comply with any written direction of RMC to vary the scope sequence or timing of the Services ;
- F.** Use all reasonable efforts to inform itself of Corporation's requirements for the deliverables for which purpose the Consultant shall consult throughout the performance of the Services.

15. Conflict of Interest

- a. An Applicant shall not have a conflict of interest that may affect the Selection Process or the Assignment (the "Conflict of Interest"). Any Applicant found to have a Conflict of Interest shall be disqualified.
- b. Ranchi Municipal Corporation requires that the Project Consultant provides professional, objective, and impartial advice and all times hold corporation's interests' paramount, avoid conflicts with other assignments or its own corporate interests, and act without any consideration for future work. Project Consultant shall not accept or engage in any assignment that would be in conflict with its prior or current obligations to other employers, or that may place it in a position of not being able to carry out the assignment in the best interest of Ranchi Municipal Corporation.
- c. An Applicant shall be deemed to have a Conflict of Interest that affects the Selection Process, if
 - i. Such Applicant receives or has received any direct or indirect subsidy from any other Applicant; or
 - ii. Such Applicant has the same legal representative for purposes of this application as any other Applicant; or
 - iii. Such Applicant has a relationship with another Applicant, directly or through common third parties, that puts them in a position to have

access to each other's information about, or to influence the Application of either or each of the other Applicant; or

- iv. If there is a conflict among this and other consulting assignments of the Applicant (including its personnel and sub-consultant) and any subsidiaries or entities controlled by such Applicant or having common controlling shareholders. The duties of the Applicant depend on the circumstances of each case, while providing consultancy services to RMC for this Assignment.
- d. Applicant shall not take up any assignment that by its nature will result in conflict with the present assignment; or a firm and its Associates which has been engaged by Ranchi Municipal Corporation to provide goods or works for a project, will be disqualified from providing consulting services for the same project; conversely, a firm hired to provide consulting services for the preparation of implementation of a project, and its Associates, will be disqualified from subsequently providing services.

For purposes of this Invitation for RFP document, Associate means, in relation to the Applicant, a person who controls, is controlled by, or under the common control with such Applicant (the "Associate"). As used in this definition, the expression "control" means, with respect to a person which is a company or corporation, the ownership, directly or indirectly, of more than 50% (fifty percent) of the voting shares of such person, and with respect to a person which is not a company or corporation, the power to direct their management and policies of such person, whether by operation of law or by contract or otherwise.

16. Acknowledgement by Applicant

It shall be deemed that by submitting the RFP, the Applicant has:

- a. Made a complete and careful examination of the RFP document.
- b. Received all relevant information requested from RMC
- c. Acknowledged and accepted the risk of inadequacy, error or mistake in the information provided in the Invitation for RFP document or furnished by or on behalf of Ranchi Municipal Corporation.
- d. Satisfied itself about all matters, things and information, necessary and required for Submitting an informed RFP and performance of all of its obligations there under acknowledged that it does not have a Conflict of Interest and
- e. Agreed to be bound by the undertaking provided by it under and in terms hereof.

Ranchi Municipal Corporation shall not be liable for any omission, mistake or error on the part of the Applicant in respect of any of the above or on account of any matter or thing arising out of or concerning or relating to this Invitation for RFP document or the Selection Process, Including any error or mistake therein or in any information or data given by Ranchi Municipal Corporation

17 Right to reject any or all RFPs

- a) Notwithstanding anything contained in this Invitation for RFP document, Ranchi Municipal Corporation reserves the right to accept or reject any RFP and to annul the Selection Process and reject all RFPs, at any time without any liability or any obligation for such acceptance, rejection or annulment, and without assigning any reasons thereof.
- b) Ranchi Municipal Corporation reserves the right to reject any RFP if at any time, a material misrepresentation is made or uncovered, or the Applicant does not provide, within the time specified by Ranchi Municipal Corporation the supplemental information' sought by Ranchi Municipal Corporation for evaluation of the RFP or
- c) If such disqualification/rejection occurs after the RFPs have been opened, such Applicant shall not be eligible for participating in the Selection Process.
- d) Such misrepresentation/improper response may lead to disqualification of the Applicant, even after selection or awarding of contract.

18. Amendment of Invitation for RFP document, if any

- a. At any time prior to the deadline for submission of RFP, Ranchi Municipal Corporation may, for any reason, modify this Invitation of RFP document by the issuance of Addendum.
- b. Such Addendum to this Invitation of RFP document shall be posted by Ranchi Municipal Corporation on its official website and shall be binding on all Applicants.
- c. In order to afford the Applicants a reasonable time for taking an amendment into account, or for any other reason, Ranchi Municipal Corporation may, in its sole discretion, extend the RFP Due Date.

19. Currency

The currency for the purpose of this Invitation of RFP document shall be the Indian Rupee (INR)

20. Modification/substitution/withdrawal of RFPs

- a. No RFP shall be modified, substituted, or withdrawn by the Applicant once submitted.
- b. Any alteration/modification in the RFP or additional information or material supplied subsequent to the RFP Due Date, unless the same has been expressly sought for by Ranchi Municipal Corporation, shall be disregarded.

21. Fraudand Corrupt Practices

- a) The applicants and their respective officers, employees, agents and advisers shall observe the highest standard of ethics during the Selection Process. Notwithstanding anything to the contrary contained in this Invitation of RFP document, RMC shall reject a RFP without being liable in any manner whatsoever to the applicant, if it determines that the applicant has, directly or indirectly or through an agent, engaged in

corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice (collectively the “Prohibited Practices”)in the Selection Process.

- b) Without prejudice to the rights of Ranchi Municipal Corporation and the rights and remedies which RMC may have under the short-listing process, if an Applicant is found to have directly or indirectly or through an agent, engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice during the Selection Process, or after the short-listing process, such Applicant shall not be eligible to participate in any tender issued by RMC during a period of 2 (two) years from such date and RMC reserves the right to initiate appropriate criminal/civil actions against such applicant as admissible under the relevant law .
- c) For the purposes of this Clause, the following terms shall have the meaning herein after respectively assigned to them:
- d) “Corrupt practice: means (i) the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the action of any person connected with the Selection Process (for avoidance of doubt, offering of employment to or employing or engaging in any manner whatsoever, directly or indirectly, any official of RMC who is or has been associated in any manner, directly or indirectly with the Selection Process or arising there from, before or after the execution there of, at any time prior to the expiry of one year from the date such official resigns or retires from or otherwise ceases to be in the service of RMC, shall be deemed to constitute influencing the actions of a person connected with the Selection Process or(ii) engaging in any manner whatsoever, whether during the Selection Process or after short-listing, as the case may be, any person in respect of any matter relating to the Project, who at any time has been or is a legal, financial or technical consultant/adviser of RMC in relation to any matter concerning the Project;
- e) “fraudulent practice” means a misrepresentation or omission of facts or disclosure of incomplete facts, in order to influence the Selection Process;
- f) “coercive practice: means impairing or harming or threatening to impair or harm, directly or indirectly, any persons or property to influence any person’s participation or action in the Selection Process;
- g) “undesirable practice” means (i)establishing contact with any person connected with or employed or engaged by RMC with the objective of canvassing, lobbying or in any manner influencing or attempting to influence the Selection Process; or(ii) having a Conflict of Interest;
- h) “Restrictive practice: means forming group arriving at any understanding or arrangement among Applicants with the objective of restricting or manipulating a full and fair competition in the Selection Process.

22. Disincentives

If the agency fails to comply with any of the clauses of the agreement after entering into the same with RMC, the agreement will be terminated on one month notice and whatsoever expenditure done by RMC or made payment to concerned applicant by RMC is liable to

be recovered from such applicant. The project will be reviewed every month by RMC. In case of failure of any agency and termination of the agreement, the RMC may allot the work to other shortlisted Applicants on fresh financial bid or may award to some other agency.

23. Jurisdiction

- 1) The Selection Process shall be governed by and construed in accordance with the laws of India and the Courts at Ranchi shall have exclusive jurisdiction over all disputes arising under, pursuant to and/or in connection with the Selection Process.
- 2) RMC, in its sole discretion and without incurring any obligation or liability, reserves the right, at anytime, to:
 - a. Suspend and/or cancel the Selection Process and/or amend and/or supplement the Selection Process or modify the dates or other terms and conditions relating thereto.
 - b. Consult with any Applicant in order to receive clarification or further information
 - c. Retain any information and/or evidence submitted to RMC by, on behalf of and/or in relation to any Applicant; and/or
 - d. Independently verify, disqualify, reject and/or accept any and all submissions or other information and/or evidence submitted by or on behalf of any Applicant.
 - e. It shall be deemed that by submitting the RFP, the Applicant agrees and releases RMC, its employees, agents and advisers, irrevocably, unconditionally, fully and finally from any and all liability for claims, losses, damages, costs, expenses or liabilities in any way related to or arising from the exercise of any rights and/or performance of any obligations hereunder, pursuant hereto and/or in connection herewith and waives any and all rights and/or claims it may have in this respect, whether actual or contingent, whether present or future.

**Municipal Commissioner
Ranchi Municipal Corporation
Head Office: Kutchary
Ranchi – 834001
Jharkhand, India
Phone No.: 0651- 2211215
Fax: 0651- 2211777**

**Email: support@ranchimunicipal.com
Website: www.ranchimunicipal.com**

Covering Letter
(On the Letterhead of the Bidder)

No.

Date:.....

To:

Commissioner
Ranchi Municipal Corporation
Head Office: Kutchary
Ranchi – 834001
Jharkhand, India
Phone No.: 0651- 2211215
Fax: 0651- 2211777
Email: support@ranchimunicipal.com
Website: www.ranchimunicipal.com

Ref: Invitation for Appointment of Consultant to Carry out Consultancy Services for Monitoring the Execution work of Modern Goat/Sheep Halal & Jhatka Slaughter House at Kanki, Ranchi.

Dear Sir:

Being duly authorized to represent and act on behalf of (hereinafter referred to as “the Bidder”), and having reviewed and fully understood all of the Proposal requirements and information provided and collected, the undersigned hereby submits the Proposal on behalf of _____ (*Name of Bidder*) for the captioned Project with the details as per the requirements of the RFP, for your evaluation. We confirm that our Proposal is valid for a period of Six months from _____ (*insert Proposal Due Date*).

We also hereby agree and undertake as under:

Notwithstanding any qualifications or conditions, whether implied or otherwise, contained in our Proposal we hereby represent and confirm that our Proposal is unconditional in all respects and we agree to the terms of the proposed Agreement, a draft of which also forms a part of the RFP document provided to us.

Yours faithfully,

For and on behalf of (*Name of Bidder*)
Duly signed by the Authorized Signatory of the Bidder
(*Name, Title and Address of the Authorized Signatory*)

Appendix B
Details of Bidder
(On the Letter Head of the Bidder)

1)

- (a) Name of Bidder : _____
- (b) Address of the office(s) : _____

- (c) Telephone Number : _____
- (d) Registration No : _____

2) Details of individual(s) who will serve as the point of contact / communication for with the Bidder:

- (a) Name : _____
- (b) Designation : _____
- (c) Company/Firm : _____
- (d) Address : _____

- (e) Telephone number : _____
- (f) E-mail address : _____
- (g) Fax number : _____
- (h) Mobile number : _____
3. Details of Earnest Money : _____
As per clause 4 A d.

Yours faithfully,

For and on behalf of (Name of Bidder)
Duly signed by the Authorized Signatory of the Bidder
(Name, Title and Address of the Authorized Signatory)

Appendix C

**Format for Project Data Sheet
Form- I**

**Profile of Technical Consultants /Company/ Partnership firm/Joint Venture/Consortium/ associates
having experience for the abattoir projects as per this RFP**

Sl. No.	Name	Qualification	Experience
1.			
2.			
3.			
4.			
5.			
6.			
7.			

Appendix “D”

Form-II

Experience of providing consultancy (directly/indirectly)/PMC work/abattoir execution work

Sl. No.	Name of the abattoir project (i.e. Goat/Sheep Jhatka)	Name of the Organization for which project/s was/were executed with complete address	Details of the project A . Cost of the project B . Slaughtering capacity C . Year of execution D . Operational since when
1.			A. B. C. D.
2.			A. B. C. D.
3.			A. B. C. D.
4.			A. B. C. D.
5.			A. B. C. D.
6			A. B. C. D.
7			A. B. C. D.
8			A. B. C. D.
9			A. B. C. D.
10			A. B. C. D.

Appendix “E”

(On letter head of the bidder)

Format for Financial Proposal (Form –III)

Name of the Project/ Location: , Ranchi

S.NO	Scope of work in brief	Payment Terms As per RFP/ deviation, if any	Consultancy Fees	
			Amounts in (Figures)	Amounts in (Words)
1.	Monitoring the execution of the project, verification of all plant and machinery received at site as per order, drawings, designs, quality, passing of bills etc.			
2	Preparation of tender document for additional items required for the project, technical and financial bids evaluation, recommendation of selected bidder. Monitoring the execution of the project, verification of all plant and machinery received at site as per order, drawings designs, quality, passing of bills etc.			
3	Preparation of time Implementation chart and its monitoring including progress reporting.			
4	Preparation of tender document for appointment of project operator for a period of 10 years from the date of completion of the project.			
5	Any other additional work as per required of the Project if any.			

Note: Statutory tax, if any should be indicated separately and shall be paid by the RMC to the bidder over and above the amount quoted by the bidder.

Signature of Authorized Signatory of the Bidder

Appendix "F"
Scope of Work

1. **Monitoring the execution of the project, verification of all plant and machinery received at site as per order, drawings, designs, quality, passing of bills etc.**
2. **Preparation of tender document for additional items required for the project, technical and financial bids evaluation, recommendation of selected bidder. Monitoring the execution of the project, verification of all plant and machinery received at site as per order, drawings designs, quality, passing of bills etc.**
3. **Preparation of time Implementation chart and its monitoring including progress reporting.**
4. **Preparation of tender document for appointment of project operator for a period of 10 years from the date of completion of the project.**
5. **Any other additional work as per required of the Project if any.**

**Municipal Commissioner
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