

TENDER DOCUMENT

FOR

RATE CONTRACT

For

PROVIDING AND ERECTING DIRECTION AND PLACE IDENTIFICATION RETRO-REFLECTORISED SIGN AS PER IRC: 67 WITHIN RANCHI MUNICIPAL CORPORATION AREA FOR ONE YEAR.

Short Tender Notice

Ranchi Municipal Corporation

Near Kutchery, Ranchi - 834001

Website: www.ranchimunicipal.com, email : support@ranchimunicipal.com

Contact No.: 0651-2211215



RANCHI MUNICIPAL CORPORATION

Kutchury, Ranchi-834001

Contact No. :0651-2211215, Fax: 0651-2211777,

email: support@ranchimunicipal.com, website: www.ranchimunicipal.com

Tender Reference No: -----

Date: -----

SHORT NOTICE INVITING TENDER

1.	Name of Work	Providing and erecting direction and place identification retro-reflectorisred sign as per IRC: 67 within Ranchi Municipal Corporation area for one year.
2.	Earnest Money	Rs. 20,000/-
3.	Tender Cost	Rs. 5,000/-
4.	Duration of the Contract :	For 1 year from the date of Agreement.
5.	Last date of receipt of the Tender	14-10-2015 upto 1.00 P.m.
6.	Date of opening of Bid	14-10-2015 at3.00 p.m

Note:- Further details can be seemed on website- www.ranchimunicipal.com

Sd/-
Superintending Engineer
Ranchi Municipal Corporation.

Tender Document

A. Techno-Commercial Requirements:

Sealed tenders are invited for entering into a RATE CONTRACT for providing and erecting direction and place identification retro-reflectorised sign as per IRC: 67 within Ranchi Municipal Corporation area for one year, from registered contractors in Govt. of Jharkhand in **one bid system**.

B. Qualifying Requirements & Other Term & Conditions:

- (i) Only Registered contractors of any department of Govt. of Jharkhand can participate in this Tender.
- (ii) All the material should be approved and passed by the Engineer in charge, Ranchi Municipal Corporation, Ranchi.
- (iii) Quality and usefulness of the product will be given priority in the similar situations.
- (iv) The tenderer should quote their rate inclusive of Sales Tax, VAT & Service Taxes with installation charges.
- (v) Supply & installation work should be started within the 7 days from the date of receiving the work order.
- (vi) The bidders will have to present the sample of the quoted products at the time of opening of bid.
- (vii) Successful bidder will have to submit performance security in the form of bank guarantee (Nationalize/Schedule bank) N.S.C.(8th issue) /3/5 yr. term deposit of Post office duly pledge to M.C., R.M.C., 2% of ordered value for every work order. Bank guarantee will be released only after the six months from the date of installations.
- (viii) Bidder should be registered contractor of any Deptt. Of Govt. of Jharkhand and should submit certificate for this.
- (ix) The bidders must have the experience of similar nature of work of minimum value Rs. 20 Lac only in a financial year in Municipalities or any other Govt. organization.
- (x) Bidder must submit Jharkhand VAT registration copy and valid commercial tax clearance certificate.
- (xi) **Rate should be mentioned in both figure & words.**
- (xii) Should have PAN No. and valid PAN based Service Tax registration No.
- (xiii) Income Tax Return for the last three years.
- (xiv) Self-certificate that he is not blacklisted by any of the Government Unit and PSUs where he worked.
- (xv) Declaration that he is not guilty by a Court of Law in India for any offence involving fraud, dishonesty and moral turpitude.
- (xvi) Ranchi Municipal Corporation reserves the right to cancel tender in full/part, extend tender sale/submission date etc. without assigning any reasons thereof.

- (xvii) All the Amount quoted in the bid document should be inclusive all the taxes, No other charges will be entertained after the allotment of work .
- (xviii) Proposal once submitted cannot be withdrawn.
- (xix) Consortium Bidder's are not allowed.
- (xx) The tenderer shall maintain and update all records of labour employed for this work and produce the same to the Controlling Officer regularly and any other Competent Authority as and when required.
- (xxi) Late offers / quote through e-mail / fax / courier will not be considered. Tenders received before the cut of date and time of tender receipt only will be considered.
- (xxii) All tenderers can witness the opening of the Bid at the specified Time.

C. Technical Specification.

Work will have to be done as per IRC- 67 specification. (The Retro reflective Sheeting should be of high intensity prismatic type (type - IV) (Avery, 3 m or other similar make)

D. Tender Evaluation Criteria:

The evaluation of the Tender will be carried out as follows:

1. The tenders confirming to the Notice Inviting Tender, Qualifying requirements, Instructions to the Tenderers, Contractor's obligations, General Terms and Conditions, Technical and Price bids conditions only will be evaluated.
2. RMC officials may visit the tenderer's office & their client's place to evaluate the capability and assess the performance.
3. Capability of the Contractor will be assessed on the basis of previous track record, experience in other organizations, etc.
4. The bidders should quote rates for all items listed in the price bid and incomplete price bids will be disqualified. The Contract shall be awarded on total, overall L1 basis. Sum of all individual items shall be added up for arriving at the total cost to RMC and for evaluating the L1.

E. COMMERCIAL AND STATUTORY REQUIREMENT:

- (1) All parties are required to submit the signed photocopies of PAN and Service tax registration and Income Tax returns of last three years.
- (2) Contractor has to make their own arrangements for transport and accommodation for their engineers at the places of installation.

DELIVERABLES & DELIVERY SCHEDULE:

Tender Fees & EMD should be submitted in original with bid.

PERIOD OF CONTRACT:

The contract will be valid for a period of one years from the date of award, however if need arises it can be further extended for one more year (at the contracted rates only) as per RMC requirement.

(3) RMC reserves the right to terminate the contract at any time if it is found that the assigned work is not being promptly attended or that there is a deliberate negligence on the part of the vendor or RMC equipments are being tampered by the vendor / their representatives /or confidentiality of the information is breached.

(4) RMC reserves the right to run parallel orders at its discretion with other Agencies to expedite the work if considered necessary to do so.

(5) PENALTY CLAUSE:

Failure to carry out the job given by RMC in time, the Agency is liable to pay penalty of 0.5% of the cost of the item in arrays per week or in part thereof limited to max 10% of the order value.

(6) SUB LETTING:

The vendors will not sub-let the job allotted/ allocated to him.

(7) EARNEST MONEY DEPOSIT (EMD)

The earnest money of Rs.20,000/- (Rs Twenty thousand only) to be deposited through a demand draft in favour of MC,RMC Ranchi, shall be submitted along with the offer. In case of successful bidder EMD shall be converted and adjusted against the security deposit and for unsuccessful bidder the EMD shall be returned after award of the work to the successful bidder.

(8) SECURITY DEPOSIT:

(i)The contractor shall deposit security deposit in the form of demand draft in favour of MC, RMC Ranchi. This security deposit shall be returned to contractor after six month from the date of successful completion of the contract, compliance of statutory obligations, submission of service tax challan, return of engineering design documents / drawings etc. supplied by RMC.

(ii) In case of non-satisfactory performance of the contract or abandoning the contract RMC reserves the right to forfeit the security deposit which shall be final and binding on contract.

(9) PAYMENT TERMS:

Payment shall be released within 60 days of the Bill submitted and the invoice copies in triplicate.

(10) SAFETY:

The persons appointed by the contractor for the work of installation should follow all safety instructions applicable by customer safety rules.

(11) ABANDONING THE WORK:

In the event of contractor abandoning the work RMC reserves the right to get the unfinished work completed through others at contractor's risk and cost.

(12) STATUTORY

- (i) The vendor shall be responsible for any statutory requirement of state /central Government pertaining to their staff such as Provident Fund, ESI etc.
- (ii) The vendor shall comply with the provision of all relevant rules enforced from time to time by Central Govt. / State Govt. / Municipal Corporation etc.

Sd/-
Superintending Engineer
Ranchi Municipal Corporation.

CHECK LIST(TECHNICAL BID)

PROFORMA FOR SUBMITTING TECHNICAL BID FOR “Tender for RATE CONTRACT for providing and erecting direction and place identification retro-reflectorised sign as per IRC: 67 within Ranchi Municipal Corporation area for one year.

- | | | |
|--|---|--|
| 1. Name of the firm | : | ----- |
| 2. Name of the Proprietor | : | ----- |
| 3. Address and Contact Numbers | : | ----- |
| 4. Service Tax Registration Number | : | Copy of the Certificate
Enclosed / Not Enclosed |
| 5. PAN Number | : | ----- |
| 6. Income Tax Return for last 3 years | : | Enclosed / Not Enclosed |
| 7. Experience Certificate
of similar work | : | Enclosed / Not Enclosed |
| 9. Self-Certificate
(As per Qualifying Requirement) | : | Enclosed/Not Enclosed |
| 10. Declaration: (As per Qualifying
Requirement) | : | Enclosed/Not Enclosed |
| 11. Earnest Money Deposit | : | Rs.20, 000/- |
| 12. Tender Cost | : | Rs. 5,000/- |
| 13. Any other relevant information | : | ----- |

Signature with Name
& Office Seal Date:

Financial Bid

Sl.no	Item Code	Items	Unit	Departmental Rate	Rate Quoted by the Contractor
1.	8.6 (i)	Direction and place identification signs with size more than 0.9 sqm size board. (Providing and erecting direction and place identification retro-reflectorised sign as per IRC: 67 made of encapsulated lens type reflective sheeting vide clause 801.3, fixed over aluminum sheeting, 2 mm thick with area exceeding 0.9 sqm supported on a steel angle iron post 75 mm x 75 mm x 6 mm, 2 Nos. firmly fixed to the ground by means of properly designed foundation with M 15 grade cement concrete 45 cm x 45 cm 60 cm, 60 cm below ground level as per approved drawing)	M ²	12065.00	
2.	8.5 (ii)	Direction and place identification signs upto 0.9 sqm size board. (Providing and erecting direction and place identification retro-reflectorised sign as per IRC: 67 made of encapsulated lens type reflective sheeting vide clause 801.3, fixed over aluminum sheeting, 2 mm thick with area not exceeding 0.9 sqm supported on a mild steel single angle iron post 7x75x6 mm firmly fixed to the ground by means of properly designed foundation with M15 grade cement concrete 45x45x60 cm, 60 cm below ground level as per approved drawing)	M ²	11696.00	

3.	8.9 (iii)	Painting on Steel Surfaces (Providing and applying two coats of ready mix paint of approved brand on steel surface after thorough cleaning of surface to give an even shade)	M ²	40.00	
4.	8.3 (iv)	Printing new letter and figures of any shade (Printing new letter and figures of any shade with synthetic enamel paint black or any other approved color to give an even shade)	Per cm Height per letter	0.60	
				Total	

In word Rs. only.

Signature with Name
& Office Seal Date:

Sd/-
Superintending Engineer
Ranchi Municipal Corporation.