

**APPLICATION FOR REGULARISATION OF UNAUTHORISED / DEVIATED
CONSTRUCTION OF BUILDING**

(Form to be filled in by the applicant in block letter)

Name :
Present Postal Address:
(For correspondence)

Tel. No.:

FOR OFFICE USE

Registration No. :
Fees realized in Rs. :
(i) Scrutiny Fee :
Draft No./Date :
(ii) Compounding Fee:
Draft No./Date :

To,

The CEO/CE/Special officer,

.....
.....

Affix recent
photograph of
the applicant
with signature on
the body of the
photograph

Sir,

I/we hereby apply for regularization of unauthorized/deviated construction as mentioned below:

- ❖ Name of the applicant :
- ❖ Applicant's interest in land with record-of-rights : Owner Power of Attorney holder
- ❖ Plot No. :
- ❖ Area in Sft. :
- ❖ Mouza :
- ❖ Nature of ownership (lease hold) :
- ❖ Category of the building : (referred to categories detailed at clause 5-A of the Scheme)
- ❖ Land use Master Plan :
- ❖ Approach Road : Private Public
- ❖ Road width :
- ❖ Whether connected to existing public Road : Yes No
- ❖ Whether coming within Airport funnel zone? If yes, distance from runway end :

- ❖ Whether coming within airport Transition zone? If yes, distance from boundary of the Airport. :
- ❖ Height of the existing building :
- ❖ Total deviation in sft. :
(Please refer Form-D)
- ❖ Documents/plans furnished : (✓) (x)
 - (i) Copy of ownership document :
 - (ii) Four ammonia print copies of plan as per actual construction at site :
 - (iii) Photo copy of approved plan and approval letter, if any :
 - (iv) Affidavit (In the Form-B) :
 - (v) Photographs of the building from two angles existing at the time of application, signed by the applicant and attested by the Architect with date :
 - (vi) Structural Stability Certificate (in Form-C) from a Structural Engineer in case of building exceeding two floors. :
 - (vii) Deposit details:
 - Building Fee : Amount in Rs. Draft No.
Drawee Bank/Branch
 - Compounding Fee: Amount in Rs. Draft No.
Drawee Bank/Branch

Date :	Signature of the Architect/Engineer	Signature of the Applicants(s)
Place :	Name:	Name:
	Regn. No.:	Regn. No.:
	Postal Address:	Postal Address:
	Tel. No.:	Tel. No.:

STRUCTURAL STABILITY CERTIFICATE

This is to certify that I/we have checked the structural stability of the existingstorey building constructed over the plot no.....
Mouza The existing construction of the building is structurally safe as per the provision of the National Building Code of India taking into account the safety factors especially for cyclone, earthquake and other natural calamities.

Date :
Place :

Signature of the Architect/Engineer

Name:

Regn. No.:

Postal Address:

Tel. No.:

Signature of the Applicants(s)

Name:

Regn. No.:

Postal Address:

Tel. No.:

Sl. No.	Category	Actual construction at site			Provision as per Regulation			Provision as per approved plan, if any			VIOLATIONS						Total
											Construction undertaken deviating approved plan but beyond norms of Regulations			Construction undertaken without approval and violating the norms of Regulations			
		A	B	C	A	B	C	A	B	C	A	B	C	A	B	C	
I	II	III	IV	V	VI	VII	VIII	IX	X	XI	XII	XIII	XIV	XV	XVI	XVII	XVIII
19.	Compounding rate in Rs. (Upto 2.5 FAR)																
	FAR beyond 2.5 upto 3.75																
	FAR beyond 3.0 to 4.5																
20.	Total compounding fee in Rs.																

REVENUE MOUZA :

PLOT AREA IN SQ. FT.:

Plot No.:

- A. Residential other than Group Housing
- B. Institutional (School, College, University etc.), Commercial, Industrial, Group Housing and other types (to be specified)
- C. Central Govt., State Govt., Public Sector Undertaking and Nationalized Banks etc.

UNDERTAKING

Certified that the above information in the calculation statement is correct. We undertake that if at any time the above information or statement are found to be incorrect, fraudulent or there is any suppression of fact, we shall be liable for criminal prosecution as per law.

FOR OFFICE USE:

Signature of the Architect/Engineer
Name in Block Letter:
Registration No.:
Date:

Signature of the Applicant
Name in Block Letter:
Address:
Date:

Signature of the Verifying Officer
Name in Block Letter:
Designation :
Date:

Signature of the Countersigning Officer
Name in Block Letter:
Designation :
Date:

Signature of the Approving Officer
Name in Block Letter:
Designation :
Date: